



(Indian Council of Agricultural Research)
CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
Santoshnagar :: Saidabad Post :: Hyderabad - 500 059



Phone Nos. 24530161, 24530163.

ADVERTISEMENT NO. CRIDA/02/2014

Applications are invited from the Indian Nationals for the following posts at Central Research Institute for Dryland Agriculture, Santoshnagar, Saidabad Post, Hyderabad - 500 059 :-

Name of the post	Pay Band	Age Limit	Qualifications	
			Educational	Professional efficiency
Stenographer Grade - III [Two [02] Posts -- Un-Reserved]	PB-1 : ₹5200-20200 + Grade Pay : ₹2400/-	18-27 years. [The upper age is relaxable upto 45 years in the case of serving regular employees of ICAR in the administrative [ministerial] category].	12 th Class pass or equivalent from a recognized Board or University.	The candidates will be given one dictation test in English or in Hindi at 80 w.p.m. for 10 minutes. The candidates who opt to take the test in English will be required to transcribe the matter in 50 minutes on Computer and the candidates who opt to take the test in Hindi will be required to transcribe the matter in 65 minutes on Computer.

General instructions for candidates :-

- 01 Written examination will be conducted for the above post in Hindi / English.
- 02 Candidates who pass the written test would be required to qualify in a Stenography Test as a part of the examination.
- 03 Last date for receipt of applications is **30 days** from the date of the publication of this advertisement in the **Employment News**. Incomplete / unsigned applications and the applications received after the due date for any reason including postal delays will not be entertained.
- 04 Duly completed application forms should be submitted in the proforma appended, accompanied by a latest passport size photograph, attested copies of certificates in proof of age, educational qualifications, mark sheets, experience etc. to the Director, Central Research Institute for Dryland Agriculture, Santoshnagar Colony, Saidabad Post, Hyderabad – 500 059 alongwith application fee [non-refundable] of **₹100/-** [Rupees One hundred only] in the form of crossed Demand Draft drawn in favour of **'ICAR Unit A/c. – CRIDA'** payable at Hyderabad. All Female candidates / candidates belonging to SC / ST are exempted from payment of application fee.
- 05 The prescribed qualifications are minimum. Where the number of applications are received in response to the advertisement is large, the Institute will restrict the number of candidates as per norms.
- 06 The Director, C.R.I.D.A., Hyderabad reserves the right to short list the number of candidates called for test / interview after the screening of applications. Only short listed candidates will be called for test / interview. No correspondence will be entertained from the candidates regarding selection / test / interview / appointment.
- 07 Posts are temporary but likely to continue and will be governed by the **New Pension Scheme** introduced by the Govt. of India with effect from 01.01.2004 as amended or modified from time-to-time.
- 08 The place of posting will be at C.R.I.D.A., Hyderabad. However, appointee will be liable to serve in any Institute of I.C.A.R. anywhere in India.
- 09 The candidates who are in service in the Central / State Govt. / Undertaking / Autonomous bodies etc. should apply through **'Proper Channel'**. A copy of the 'No Objection Certificate' from their present employer to be attached with the application.
- 10 No TA / DA is admissible for attending the written test / interview.
- 11 The crucial date for determining the age limit will be the closing date for receipt of applications.
- 12 The candidate should declare the name of his / her relative employees, if any, working at C.R.I.D.A., Hyderabad / in any ICAR Institutes.
- 13 The envelope containing application must compulsorily be super scribed as **" Application for the Post of Stenographer Grade III "**.
- 14 The Application Form and general instructions may be downloaded from this Institute Website : www.crida.in.

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